

## MHHS Programme Steering Group Headline Report

Issue date: 07/07/2022

Meeting Number **PSG 009**

Venue **Virtual – MS Teams**

Date and Time **06 July 2022 1400-1600**

Classification **Public**

### Actions

Area	Action Ref	Action	Owner	Due Date	Update
<b>Decision on CR007</b>	PSG07-04	Provide bullet points to the PMO on any additional support requested (above that already provided) by their constituency members from the Programme that would further enable mobilisation and ensure Programme Participants are ready for their DBT	PSG Constituency Reps	10/07/2022	Action re-opened following discussion at PSG. Limited feedback received previously
	PSG09-01	Meet to discuss consequential change	Chris Harden, Small Supplier Rep (Andrew Campbell)	10/08/2022	
	PSG09-02	Action PSG-DEC16 including: <ul style="list-style-type: none"> <li>Create a new Change Request to cover the M3 and M5 proposal presented to PSG. Raise to the Programme Change Control process ready for extraordinary PSG</li> <li>Schedule an extraordinary PSG for 14 July 2022 to make a decision whether or not to raise this Change Request for Impact Assessment</li> <li>Adjust August PSG date to allow for any Impact Assessment window</li> </ul>	Programme (Keith Clark, PMO)	10/07/2022	

<b>Programme re-plan</b>	PSG09-03	Meet to discuss Large Supplier concerns relating to the re-plan approach	Keith Clark, Large Supplier Rep (Graham Wood)	10/08/2022	
<b>MP162 approval risk</b>	PSG09-04	Undertake a 'lessons learned' exercise following resolution of the MP162 approval risk	Programme, and relevant parties	Following resolution of MP162 risks	
<b>Pre-PSG webinar</b>	PSG09-05	Schedule enduring PSG pre-meeting webinars	Programme (PMO)	20/07/2022	

### Decisions

Area	Dec Ref	Decision
<b>Minutes</b>	PSG-DEC15	Minutes of PSG 08 June 2022 were approved
<b>CR007, M3 and M5</b>	PSG-DEC16	Rescind Change Request CR007 and create a new Change Request to cover the M3 and M5 proposal presented at 06 July 2022 PSG. Progress this Change Request through the Programme's Change Control process and schedule an extraordinary PSG for 14 July 2022 to make a decision whether or not to raise this new Change Request for Impact Assessment (papers to be issued 12 July 2022). Adjust August PSG date to allow for any subsequent Impact Assessment window.

### RAID Items

RAID area	Description
<b>Risks related to M5, M3 and design</b>	The Programme presented the design re-plan, including how the re-plan mitigated relevant design risks previously presented at PSG/DAG. The PSG discussed this plan and the related proposal for moving M5 and M3.
<b>IPA escalation - MP162 risk</b>	The Programme presented the risk relating to MP162 approval and possible impacts on the Programme. The PSG discussed mitigating actions and next steps. This included planning a 'lessons learned' activity for how the risk has been addressed (action PSG09-04)

### Key Discussion Items

Area	Discussion
<b>M5 plan update</b>	<p>The Programme provided an overview of the revised approach to the design plan. This included the path for remaining design artefacts to be completed and shared, with the intention for all artefacts to be released by 29 July 2022. The Programme is on track to deliver as per the revised schedule. The Programme highlighted plans to support Programme Participants in reviewing the design, such as through design playbacks, Portal enhancements and Change Control management.</p> <p>PSG members queried how feedback previously received had been addressed in the new plan, such as feedback provided by the Large Supplier rep and feedback provided through the CR001/CR002 Change Request process (where some constituencies had highlighted</p>

	<p>issues with a post-July M5 date which was now being proposed in the new plan). The Programme clarified these had either been addressed in the new design plan or would be addressed in the proposal for M3 and M5 (see below agenda item).</p>
<p><b>Decision on CR007</b></p>	<p>The Programme presented a summary of the outputs of CR007 impact assessment and the Programme's responses to feedback received. The Programme provided detail on a new proposal to rescind CR007 and create a new Change Request for both M3 and M5. This Change Request would cover the new design plan to M5 and seek to address feedback received through CR007 Impact Assessment and the Planning Working Group. In addition to the rationale provided in the slides, the Programme highlighted the following elements of the new approach:</p> <ul style="list-style-type: none"> <li>• Criteria for M3 had changed slightly, such as that high level impact assessments, sourcing strategies, and business cases should be progressing but not necessarily completed at M3.</li> <li>• That not all Programme Participants will be ready for detailed design at M3.</li> <li>• Design playbacks would now be planned leading up to M5, given that all design artefacts would be released by August (ahead of M5). This would allow Programme Participants to consider the design ahead of M3 and participate better in the M5 decision.</li> <li>• The Programme re-plan would continue as per the previously published interim plan. This would allow Programme Participants to consider the content of the re-plan in their own high-level planning for and ahead of M3, and for the Programme to build a better Programme plan as more information would be available from Participants to input into the re-plan consultation.</li> </ul> <p>PSG members queried:</p> <ul style="list-style-type: none"> <li>• Where consequential change was addressed in the proposal. The Programme clarified that the only planning required for this would be the mechanism for the design team to consider whether any consequential changes proposed by Programme Participants were within the scope of the Programme. The Programme plan would then be adjusted accordingly, should a consequential change be formally approved as within the scope of the Programme through the Programme's Change Control process. The Programme added that discussions on consequential changes, including changes that may or may not be in scope, were already underway through the Consequential Change Impact Assessment Group (CCIAG) that met for the first-time last week.</li> <li>• How the design would be presented to Programme Participants. The Programme clarified that all design artefacts would be delivered, covering the design in its entirety. Design playbacks will provide a top-down and holistic view of the design, and the full design will be available through an architectural repository that will have a single overall view but also individual views for specific participants.</li> <li>• Ofgem queried if the criteria for M3 were sufficiently clear and detailed for all Programme Participants to be able to deliver them, and if there was anything further Programme Participants required. The Programme welcomed further input from Programme Participants on this (action PSG07-04).</li> <li>• If it was possible to see clear dates in the new Change Request for all three elements discussed – M3, M5 and the re-plan. The Programme confirmed they intended to provide as much and as detailed information in the Change Request to enable Programme Participants to Impact Assess the Change Request as effectively as possible.</li> </ul>

	<ul style="list-style-type: none"> <li>• If content discussed under this agenda item and others (from PSG and other advisory/working groups) could be brought together to assist Programme Participants in understanding activity in the Programme. The Programme confirmed an updated version of the interim plan would be published immediately following approval of the new Change Request (if it were to be approved).</li> <li>• The impact of 'lighter' M3 criteria. The 'lighter' criteria may make it harder for organisations to 'properly mobilise', and hence this 'proper mobilisation' may fall after M3, once organisations know the baselined design and plan. The Programme clarified that M3 was about Participants being ready to start DBT and not about being fully mobilised.</li> </ul> <p>The PSG decided unanimously to rescind Change Request CR007 and create a new Change Request to cover the new M3 and M5 proposal. This would require subsequent adjustments to the upcoming PSG schedule, including scheduling an extraordinary PSG for 14 July 2022 (decision PSGDEC-15 and action PSG09-2).</p>
<p><b>Programme re-plan</b></p>	<p>The Programme presented progress on the Programme re-plan including activity and next steps at the ongoing Planning Working Groups. The Programme explained how planning work and consultations aligned with the proposal to move M3 and M5. The Programme noted that the planning process will always be assumption-based, and that the working groups and consultation process are about reducing and defining planning assumptions such that the Programme can get to a credible and achievable baselined plan as soon as possible to then use as a solid foundation for delivery management.</p> <p>The Large Supplier Rep noted that the new proposal was a change to the previous interim plan whereby re-plan consultations would happen prior to the design being baselined. Large Suppliers were concerned that there would be no final consultation/opportunity to input in the re-plan once the design was baselined. The Programme responded that consultations would occur in parallel with design playbacks and design approval - and that there would be opportunity leading up to the design baseline to reduce or adjust assumptions. There is also no formal technical dependency between the design and re-plan, and some participants wish to see the re-plan before a baselined design is approved (or M3 reached). It therefore makes sense to release as much of the information as possible on the design and re-plan in parallel, before both are baselined.</p>
<p><b>IPA escalation – MP162 approval risk</b></p>	<p>The Programme provided an overview of the MP162 approval risk, it's possible impacts on the Programme, and the current proposed mitigation actions. The PSG was asked to review the mitigation actions (no specific feedback was provided here). The IPA noted that they were progressing the escalation, with work ongoing to speak with parties, clearly define the problem, and move forward to a conclusion.</p> <p>The Programme provided an update from the DAG discussion on the 'level playing field principle' MP162 risk mitigation. DAG had agreed that the 24hr Target Response Time (TRT) meets the requirements of MHHS and that an issue related to demand response timing was not significant, however actions have been taken to address an issue related to differential read windows.</p> <p>A PSG member queried why an external code change was able to have such an impact on the Programme. Ofgem noted that governance structures had been established to manage these kinds of challenges, but that a 'lessons learned' exercise would be useful to ensure these structures (and other relevant processes) are working as intended (action PSG09-04).</p> <p>The DCC Rep provided an overview of the work done by DCC and SECAS to date on MP162 and that DCC are prepared to take instruction from the MHHS Programme on any necessary next steps.</p>

<b>PSG pre-meeting webinar feedback</b>	The Programme asked for feedback on the PSG pre-meeting webinar. Several PSG members noted that the webinar had been beneficial for their constituents and that having a fixed timeslot for the webinar each month was useful. Other feedback included an ask for any presentations at the webinar to be tailored to an audience that is not close to the detail of the content, and that the more detail provided in the webinar, the better.
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**Date of next meeting: 14 July 2022 (extraordinary meeting)**