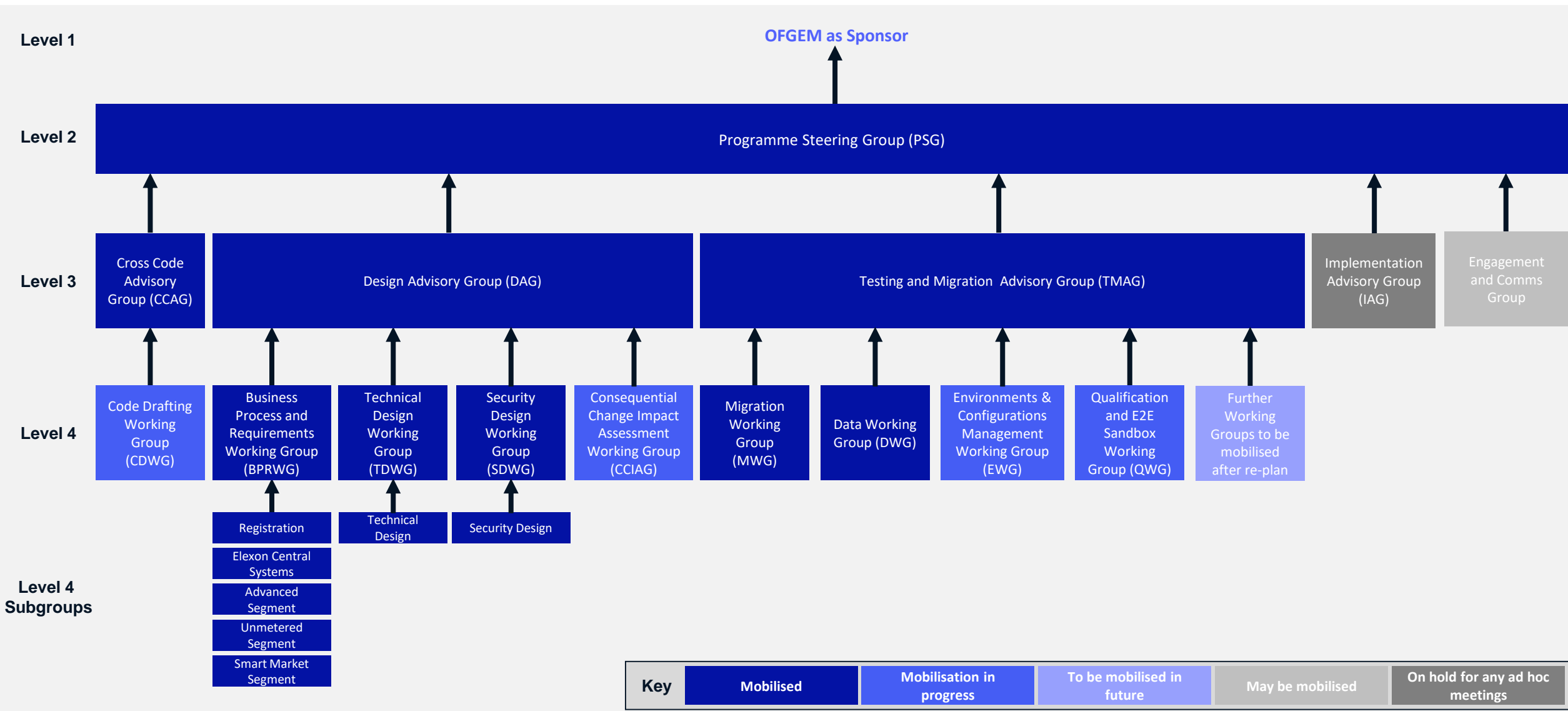


MHHS Governance and Decision-Making Structure



Governance Group Overview for L2-4 Groups

Area	Group	L	Purpose	Attendees	Status	Timeframe	Schedule
Programme	Programme Steering Group (PSG)	2	Owns the delivery of the Programme plan and scope. Senior level group. A delivery-focussed Programme Board for effective decision-making and monitoring of delivery against time, quality and resource/cost	Core Programme team, representatives from each constituency, Ofgem, IPA	Mobilised	Duration of the programme	1 st Wednesday of each month, 1000-1200
	Communicatons and Engagement Group		Voluntary and informal group for stakeholders to provide input and support to the Programme's and its Participants stakeholder engagement and comms strategies	Open to all	May be mobilised pending PSG decision	Duration of the programme	
Implement-ation	Implementation Advisory Group (IAG)	3	Considers the MHHS Programme plan and implementation risks and issues where delegated from PSG.	Core Programme team, representatives from each constituency, Ofgem, IPA	On hold for any ad hoc meetings	Duration of the programme	
Design	Design Advisory Group (DAG)	3	Oversee, review, consult and approve the MHHS Programme development of the end-to-end business processes, system and data architecture that delivers the detailed system design and Target Operating Model (TOM)	Programme Design leads, representatives from each constituency, Ofgem, IPA	Mobilised	Q2 21/22 to Q3 22/23	2 nd Wednesday of each month, 1000-1230
	Business Process and Requirements Working Group (BPRWG)	4	Open forum responsible for developing the business processes and requirements for the end-to-end MHHS design	Open to all. Primarily Programme Design team and business process representatives from all participants	Mobilised	Q2 21/22 to Q3 22/23	1 st Wednesday of each month, 1000-1200
	Technical Design Working Group (TDWG)	4	Open forum responsible for developing the technical requirements for the Data Integration Platform and specifying the technical design to a detailed level that enables participants to commence system development	Open to all. Primarily Programme Design team and technical representatives from all participants	Mobilised	Q2 21/22 to Q3 22/23	1 st Thursday of each month, 1400-1600
	Security Design Working Group (SDWG)	4	Open forum responsible for developing the security requirements for the MHHS design	Open to all. Primarily Programme Design team and security representatives from all participants	Mobilised	Q2 21/22 to Q3 22/23	1 st and 3 rd Wednesday of each month 1400-1530
	Consequential Change Impact Assessment Group (CCIAG)	4	Identifies and discusses items that are not being considered as part of the scope of the MHHS Target Operating Model (TOM) or design		Mobilisation in progress	Q2 22/23 to Q3 22/23	Monthly, day and time TBC
Testing and Migration	Testing and Migration Advisory Group (TMAG)	3	Oversees the successful preparation for and execution of all testing and migration activity required to deliver MHHS. Likely to separate into Test and Migration L3 groups in future	Programme test and migration leads, test and migration representatives from each constituency, Ofgem, IPA	Mobilised (formerly TAG)	Q4 21/22 to Q3 23/24	3 rd Wednesday of each month, 1000-1200
	Data Working Group (DWG)	4	Define the test data required to support the successful testing of the MHHS solution	Open to all. Primarily Programme data leads and test data and Industry subject matter experts from all participants	Mobilised	Q1 22/23 to Q2 23/24	1 st Thursday of each month. 1000-1130
	Migration Working Group (MWG)	4	Define the migration process taking industry into the new MHHS arrangements	Open to all. Primarily Programme migration leads and migration subject matter experts from all participants	Mobilised	Q1 22/23 to Q3 23/24	2 nd Thursday of each month. 1000-1130
	Environments and Configurations Mgmt Working Group (EWG)	4	Define the Programme's environments approach and plan for environments to be used across test phases	Open to all. Primarily Programme environments leads and environments subject matter experts from all participants	Mobilisation in progress	Q1 22/23 to Q2 23/24	1 st Tuesday of each month, 1000-1100
	Qualification and E2E Sandbox Working Group (QWG)	4	Define the approach to Qualification Testing including processes around how Participants will qualify under MHHS	Open to all. Primarily Programme qualification leads and qualification subject matter experts from all participants	Mobilisation in progress	Q1 22/23 to Q2 23/24	2 nd Tuesday of each month, 1000-1100
Code Change	Cross Code Advisory Group (CCAG)	3	Central coordination, monitoring and management of regulations, Code changes and modifications under the MHHS Programme	Programme code draft leads, code body representatives, representatives from each constituency, Ofgem, IPA	Mobilised	Q3 21/22 to Q1 23/24	4 th Wednesday of each month, 1000-1200
	Code Draft Working Group (CDWG)	4	Open forum responsible for drafting and review of code changes that reflect the baselined design. Recommends code changes to CCAG when complete	Open to all. Primarily Programme code draft leads, Code body MHHS leads, and code leads from all participants	Mobilisation in progress	Q2 22/23 to Q1 23/24	2 nd and 3 rd Tuesday of each month, 1000-1130

Monthly schedule by week of the month

Workstream	Week 1		Week 2		Week 3		Week 4	
Programme Steering	Programme Steering Group (PSG)	Weds					Programme Steering Group (PSG) pre-meeting Webinar	Thurs
Design*	Business Process and Requirements Working Group (BPRWG)	Weds	Design Advisory Group (DAG)	Weds			Consequential Change Impact Assessment Group (CCIAG)	Weds
	Technical Design Working Group (TDWG)	Thurs						
Testing and Migration	Environments and Configurations Management Working Group (EWG)	Tues	Qualification and E2E Sandbox Working Group (QWG)	Tues	Testing and Migration Advisory Group (TMAG)	Weds		
	Data Working Group (DWG)	Thurs	Migration Working Group (MWG)	Thurs				
Cross-Code			Code Draft Working Group 1 (CDWG)	Tues	Code Draft Working Group 2 (CDWG)	Tues	Cross-Code Advisory Group (CCAG)	Weds

*Design group schedule is subject to change in the run up to M5. This includes additional extraordinary meetings. CCIAG schedule is currently TBC.