

MHHS Programme Steering Group Headline Report

Issue date: 09/06/2022

Meeting Number	PSG 008	Venue	Virtual – MS Teams
Date and Time	08 June 2022 1400-1600	Classification	Public

Actions

Area	Action Ref	Action	Owner	Due Date
Programme Planning	PSG08-01	Share Planning working group attendees with PSG members	Programme (PMO)	09/06/2022
Mobilisation and M3 (CR007)	PSG08-02	Update CR007 as discussed in PSG. Raise for impact assessment	Programme (Jason Brogden, PMO)	10/06/2022
Decision on CR008	PSG08-03	Action CR008 (e.g. updates to governance framework)	Programme (PMO)	15/06/2022
	PSG08-04	Ensure all individual Change Request Impact Assessment responses are available to Programme Participants via the portal	Programme (PMO)	15/06/2022
Programme Outcomes and KPIs	PSG08-05	Address comments received on the Benefits Realisation Plan (for example consequential impacts/dis-benefits and providing a more quantifiable measure under the MPAN success criteria)	Programme (Jason Brogden)	To be aligned to next control point
Dashboards	PSG08-06	Add a 'forward look' to the L3 Advisory Group Dashboard	Programme (PMO)	06/07/2022
	PSG08-07	Re-issue the PSG slide pack with updates	Programme (PMO)	09/06/2022

Decisions

Area	Dec Ref	Decision
Mobilisation and M3 (CR007)	PSG-DEC11	CR007 was approved to be raised to impact assessment, subject to updates as discussed in PSG

CR008	PSG-DEC12	CR008 was approved
Independent Programme Assurance Framework (IPAF)	PSG-DEC13	The IPAF was approved
Programme Outcomes and KPIs	PSG-DEC14	The Benefits Realisation Plan was approved subject to updates at the next control point as discussed in PSG

RAID Items

RAID area	Description
Design risks	Following an ask to present design-related risks to the PSG, the design team provided an update on the progress of the design against the plan (please see design risks below)

Key Discussion Items

Area	Discussion
Programme Planning	<p>The Programme provided an overview of activity underway as part of the re-plan. This included planning working groups taking place with the planning volunteers. The two tracks of planning groups kicked off last week, with groups planned weekly until the end of July.</p> <p>The Programme presented the interim plan as published in the Clock last week. The intention is to track progress against the plan via the PSG. A walkthrough is planned via the next programme webinar to further bring the plan to life.</p>
Design Risks	<p>The Programme Design team provided an update on the progress of the design against the design plan. There has recently been an intensive re-plan of the artefact review process taking into account lessons learned from previous tranches. This is resulting in a revised design plan that includes a delay of the release of Tranche 4 artefacts to July. Rationale for this decision included:</p> <ul style="list-style-type: none"> • To ensure the design is of a high quality. This remains a top priority for the design team, as opposed to squeezing delivery within existing dates • To ensure industry have sufficient ability to input into and buy-in to the design • To allow the time required to address the large volume of comments received from industry on design artefacts through the review process • To allow time to address areas of additional complexity that have been uncovered in the design through design activity • To address learnings on the steps required to gain conditional approval on design artefacts through the DAG Working Groups and the DAG

	<p>The revised design plan is being finalised and will be subsequently assured by the IPA before being released to Programme Participants. The aim is for the plan to be agreed and published within the next two weeks.</p> <p>The Design team noted that delivery of the design has been improved through new processes and controls (please see the fortnightly design report). These will continue to be improved to support the new design plan. The Design team also noted that the design had been significantly enhanced (but not overhauled) by the comments received from industry through the review process.</p> <p>PSG members raised queries on the date of Tranche 4 release and of M5. The Programme clarified these would be shared with the new design plan. PSG members also queried if the design plan would be reviewed by industry before approval. The Programme clarified the design plan would go to DAG.</p>
Mobilisation and M3	<p>PSG Constituency Representatives provided some feedback on the requirements for mobilisation. This included a need to 'level up' Programme Participants who have not been involved across the whole Programme and to ensure there are enough licenses for all Programme Participants for the tools and services provided by the Programme.</p> <p>The Programme sought approval to raise CR007 for Impact Assessment. Feedback was provided by PSG members on the content of CR007, such as making the date of M3 relative to M5 and including impacts on end date. A query was raised on the 'absolute' nature of dates provided by which mobilisation activity must be delivered in the Change Request. The Programme clarified this was intentional to make expectations clear. Assessment against the mobilisation criteria in CR007 would be made in the next Readiness Assessment (RA2). The PSG agreed to raise the Change Request subject to minor amendments and linking dates to M5 for impact assessment (action PSG08-02, decision PSG-DEC11)</p>
Decision on CR008	<p>The PSG approved CR008 with unanimous support (decision PSG-DEC12). The Programme will now action the content of the Change Request (action PSG08-03).</p>
Independent Programme Assurance (IPA) updates	<p>The IPA gave an overview of the Independent Programme Assurance Framework (IPAF) for feedback from PSG members. The PSG approved the IPAF (decision PSG-DEC13).</p> <p>The IPA gave an overview of their work packages and approach to Baseline Assurance Health Checks. This included detail on five scope areas and progress to date against them. The IPA explained their intention to bring the outputs of the first Baseline Assurance Health Check to PSG in August.</p>
Programme Outcomes and KPIs	<p>The Programme presented a summary of the Benefits Realisation Plan. Some feedback was provided from PSG members. This included how consequential impacts and dis-benefits are captured and how further detail/quantification relating to the provision of Half-Hourly data could be included on the success criteria related to the number MPANs. The Programme will make updates to the plan at the next control point (action PSG08-05).</p>
Overview of the E2E Testing and Integration Strategy	<p>The Programme provided an overview of the E2E Testing and Integration Strategy as approved by TMAG. This included the purpose of the strategy, the phases and stages of testing (SIT, PIT and UIT), and participant roles in each stage.</p>